

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

August 25, 2015

MINUTES / SUMMARY AGENDA

Call to Order- **Mayor Hernandez called the meeting to order at 7:11 p.m.**

Roll Call of Oversight Committee Members.

- **Committee Members present:**
 - Mayor Carlos Hernandez
 - Council President Isis Garcia-Martinez
 - Council Vice President Luis Gonzalez
 - Councilman Jose Caragol
 - Councilwoman Vivian Casáls-Muñoz
 - Councilwoman Katharine Cue-Fuente
 - Councilman Paul Hernandez
 - Councilwoman Lourdes Lozano
- **Also present were:**
 - Lorena Bravo, City Attorney
 - Marbelys Fatjo, City Clerk

Invocation given by Marbelys Fatjo, City Clerk.

Pledge of Allegiance led by Vice Chair Isis Garcia-Martinez

Meeting Guidelines

The following guidelines have been established by the City Council:

➤ **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.

- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Maricarmen Lopez, Administrative Aide in the Office of the City Clerk.

1) Announcement of Amendments/Corrections to the Agenda (if any)

- **Item J has been added to the agenda.**
- **The budget of item 3b has been updated and placed on the dais for your review.**
- **Item I has been updated to reflect account number 320.**

2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda made by Council President Garcia-Martinez and seconded by Councilman Hernandez. MOTION PASSED (7-0).

- A. Request permission to approve the Minutes/Summary Agenda of the City of Hialeah Charter School Oversight Committee meeting held on **May 26, 2015. APPROVED (7-0)**
- B. Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Layer 8 Solutions** (this is an active corporation in good standing in the State of Florida) in an amount not to exceed **\$38,000.00**. Funding for this expenditure will be drawn from Fiscal 15-16 budget, against account **310-315. APPROVED (7-0)**
- C. Request permission to increase the annual expenditure for computer and equipment for the **City of Hialeah Educational Academy** to **CDW Government** (this is an active corporation in good standing in the State of Florida) from **\$50,000.00** to **\$80,000.00**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **643. APPROVED (7-0)**

- D.** Request permission to approve an annual expenditure for Cafeteria Equipment for the **City of Hialeah Educational Academy to Cheney Brothers** (this is an active corporation in good standing in the State of Florida) in an amount not to exceed **\$45,000.00** Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **641**. **APPROVED (7-0)**
- E.** Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy to Cheney Brothers** (this is an active corporation in good standing in the State of Florida) in an amount not to exceed **\$140,000.00**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **570-000**. **APPROVED (7-0)**
- F.** Request permission to approve the **amended lease agreement** with the **City of Hialeah** as landlord and **City of Hialeah Educational Academy, Inc.** for newly built space, for remainder of the term of the initial lease, effective from July 1, 2014 and continuing through June 30, 2018. **APPROVED (7-0)**
- G.** Request approval for **Out-of-Field Teacher Waivers**: Sylvana Gilmore – Middle School English; Reginald Rodriguez – Middle School Science; Amy Simpson – ESOL Waiver; Amy Simpson – High School English; Maria Soriano Sanchez – Spanish K-12; Monica Costa – Reading; Monica Ramos – Reading; Monica Ramos – ESOL Waiver; Andrea Jimenez – Biology; Elena Garcia – High School English; Jennifer Lago – Middle School Social Science; Oscar Solorzano – High School English; Cristina Hernandez - Reading. **APPROVED (7-0)**
- H.** Request permission to approve an expenditure for communications for the **City of Hialeah Educational Academy to FPL FiberNet** (this is an active corporation in good standing in the State of Florida) in an amount not to exceed **\$55,000.00** Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **370-000**. **APPROVED (7-0)**
- I.** Report of Scrivener's Error – Item T of the Charter School Oversight Committee Meeting held on May 26, 2015 was approved with the incorrect account number, 315. The item is being amended to reflect that funding for the expenditure will be drawn from fiscal year 15-16 budget against account number 320. **APPROVED (7-0)**
- J.** Proposed resolution affirming the Mayor and each Council Member as members of the Charter School Oversight Committee, and further electing Mayor Carlos Hernandez as Chair; the Council President, currently Isis Garcia-Martinez, as Vice Chair; and the Council Vice President, currently Luis Gonzalez as Secretary/Treasurer for a term of one-year commencing on July 1, 2015 for a term of one year. **APPROVED (7-0) RESOLUTION NO. 2015-001.**
- 3)** Presentation of Financial Reports by Academica Dade LLC.

- a) Request permission to approve the **Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on June 30, 2015.
APPROVED (7-0)

REPORT: Ana Martinez, CFO of Academica, 6340 Sunset Drive, addressed the Committee regarding this item.

REPORT: Motion to Approve the Item 3a made by Councilwoman Casáls-Muñoz and seconded by Councilwoman Cue-Fuente. MOTION PASSED (7-0).

- b) Request permission to approve the **2015-2016 Revised Annual Budget** (based on FTE of 800). **APPROVED (7-0)**

REPORT: Ana Martinez, CFO of Academica, 6340 Sunset Drive, addressed the Committee regarding this item.

REPORT: Motion to Approve the Item 3b made by Council President Garcia-Martinez and seconded by Council Vice-President Gonzalez. MOTION PASSED (7-0).

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.

REPORT: Carlos Alvarez, Principal of the Hialeah Educational Academy, addressed the Committee.

- 5) Unfinished Business- **None.**

- 6) New Business-

REPORT: Mayor invited council to the unveiling of the new building of Hialeah Educational Academy on August 26, 2015 at 10:30am.

- 7) Comments and Questions- **None.**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
November 10, 2015, at 6:30 p.m.**